

Citrus Research and Field Trial (CRAFT) Foundation, Inc.
Minutes of the Board of Directors Meeting
August 28, 2019

A meeting of the Board of Directors of the Citrus Research and Field Trial (CRAFT) Foundation, Inc. was held on Wednesday, August 28, 2019 at the Florida Citrus Mutual headquarters, Suite 101 of the BB&T Building in Bartow, Florida. The meeting was properly noticed and recorded. Chairman Mark Wheeler called the meeting to order at 9:30 a.m. Roll was called, and a quorum was present. Board members present were Glenn Beck, Tom Mitchell, Phillip Rucks, Trevor Smith, John Updike, Jr. and Mark Wheeler. Also participating were Kristen Carlson and Tamara Wood.

Mike Sparks was also in attendance.

Approval of Minutes: Minutes of the July 31, 2019 Board of Directors meeting were provided to members via email prior to the meeting. **Mr. Beck moved to approve the minutes as presented. Mr. Updike seconded the motion which was passed unanimously.**

Election of CRAFT Treasurer: Pursuant to Foundation By-Laws, elections were held for the position of Treasurer. Mr. Wheeler opened the floor for nominations. **Mr. Mitchell was nominated by Dr. Smith to serve as Treasurer. The motion was seconded by Mr. Updike and passed unanimously.**

Status of Programming and Funding: Ms. Carlson gave an update on the status of the program and funding. Staff has been in constant contact with the USDA and recently traveled to Washington, DC to develop work plans for USDA-MAC and USDA-CHRP funding. The FDACS-DPI will also be submitting a work plan for additional dollars to run through the current CHRP agreement.

CRAFT Foundation, Inc. staff is also working on completing a response to the Citrus Research and Development Foundation (CRDF) Request for Proposals for Large-Scale Field Trial and Demonstration Projects. That response is due to the CRDF no later than August 30, 2019.

Presentation and Approval Memorandum of Agreement: Ms. Carlson indicated that the Memorandum of Agreement which was presented at the July 31, 2019 meeting needed to be formally approved and submitted to the Florida Department of Agriculture and Consumer Services. **Mr. Updike moved to accept the MOA as presented. Mr. Beck seconded the motion which passed unanimously.**

Presentation and Approval of Grower Applications for CRAFT Program: Staff presented draft documents for both the solid-set application and the re-sets in an established grove application to be reviewed by the Board of Directors. Ms. Carlson explained that the Technical Working Group proposed requiring between one and three “testable elements” from each applicant. These elements will be selected from a pre-determined selection of criteria. After discussion, the Board of Directors determined that re-set participation will require a minimum of 25 percent of the total grove acreage to be reset in order to qualify.

Mr. Updike moved to approve both applications with noted changes above. The motion was seconded by Mr. Beck and passed unanimously.

Presentation and Request for Approval of CRAFT Response to CRDF RFP: Ms. Carlson gave an update on the CRAFT Foundation, Inc.’s response to the CRDF RFP for Large-Scale Field Trial and Demonstration Projects. She informed the Board that Mr. Dantzler (CRDF COO) indicated that there may be additional funds available on the originally stated \$2 million available for field trial/demonstration projects. This would offer an opportunity to fund more than one project. Letters of support for the CRAFT Proposal have been requested from industry associations, including Florida Citrus Mutual and the regional trade associations. Mr. Rucks will request a letter of support from the FNGLA Citrus Nursery Committee and Mr. Mitchell will reach out to the Indian River Citrus League to request their support as well.

Ms. Carlson reviewed the experimental design, as well as the CRDF-specific budget and noted Dr. Browning’s assistance in putting together the proposal.

A motion to submit the CRAFT Response to the CRDF RFP as presented was made by Mr. Mitchell and seconded by Dr. Smith. The motion passed unanimously.

Presentation and Request for Approval of Cooperative Agreement/Work Plans with USDA:

Ms. Carlson and Ms. Wood provided updates on two work plans being finalized with the USDA

to secure funding from the USDA-MAC and USDA-CHRP programs. It is anticipated that one work plan will cover funding for program payments while the other is for administration, ground truthing and communications expenses.

Ms. Wood also gave an update on the status of the CRAFT Foundation, Inc.'s ezFedGrant registration.

Ms. Carlson indicated that the plan at the moment would be for FDACS-DPI, as well as the USDA-ARS and Colorado State have agreements directly with USDA for their portion of the program's funding.

Mr. Updike moved to approve the presented cooperative agreements/work plans. Mr. Mitchell seconded the motion which was approved unanimously.

Seeing no other business, Mr. Wheeler adjourned the meeting at 11:17 a.m.

Minutes submitted by Tamara C. Wood, Secretary